

# FY26 Revised Edit Cycle



## DAEE

FY26 Q2 & Q3; Workshop Launch Q4

- OD PDC (MD rollover changes & feedback form requests)
- Workshops & KN updates
- HD Workshop Development

## DACIB

FY26 Q2 & Q3

- Workshops & KN development

## DALE

FY26 Q3 & Q4

- OD PDC (Feedback form requests)
- MD PDC (Feedback form requests)
- Workshops & KN development

## DAQS

FY26 Q3, Q4 & FY27 Q1

- OD PDC (Feedback form requests)
- MD PDC (Feedback form requests)
- Workshops & KN development

## Proposed Media

MAR  
Photo Shoot

Cast, Backstage  
Photoshoot

APR  
Video Shoot

Intentional  
Leadership

JUL  
Video Shoot

Purpose vs.  
Task

AUG  
Photo Shoot

DLR  
Photoshoot

**A Accountable**

- Lauren

**R Responsible**

- Nikki

**C Consulted**

- Polly
- Kaitlyn
- Chris
- Jay
- Delivery SMEs
- Ops Partners
- Business Affairs

**I Informed**

- Enterprise Content Team
- Ben
- Senior Leaders (via DI Huddle)
- DI & Marketing Partners (via email/ Teams communication)

Jan      Feb      Mar      Apr      May

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**DACIB**      **FY26 Q2 & Q3**

- Workshops & KN Development

Event	Date(s)	Comments
Workshop Kickoff Meeting	1/26/26	Prioritize OD Onsite HD Onsite 90 + 60 KN OD Offsite HD Offsite 2 Day PDC Conversion to Workshop
Send to BA for Approvals*	4/20/26	1 week - BA 2 weeks - Legal
BA Final Approvals Due*	5/11/26	
Workshop Handoff & Index Finalization	5/29/26	
SME Update Training (Led by FunCon)	Week of 6/1/26	Waiting on SME Availability
<i>All Workshop Edits Live for Fulfillment</i>	<i>6/22/26</i>	<i>Date may change based on need for internals; will hand over materials on a rolling basis.</i>

\*BA/Legal factored into timeline; may not need depending on development of content.

<b>OD Onsite</b>	Updating PG text to match MD Putting into DI Workshop look & feel	No new content at this time
<b>HD Onsite</b>	Create program New FE to DEG (alternate DAK Lodge or DAK)	Nikki to send PAAG for review by 2/9
<b>90 + 60 KN</b>	Create program	No new content at this time; Nikki to send for review by 3/27
<b>OD Offsite</b>	Create program	No new content but redesigning Yensid Acres to fit in the OD program (also opens door to sell as on site with no FE)
<b>HD Offsite</b>	Create program	No new content at this time
<b>2D Wkshp</b>	Convert current 2 day into workshop	No new content at this time

**JANUARY**

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**FEBRUARY**

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**JUNE**

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PDC Milestone Date     
  PDC Go Live     
  Nikki OOO  
 Wkshp Milestone Date     
  Workshop Go Live

**A Accountable**

- Lauren

**R Responsible**

- Polly

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- Business Affairs

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Event	Date(s)	Comments
Final Date for Feedback	12/29/25	
FunCon Kickoff Meeting	01/07/26	
FunCon & Chris Review Meeting	01/23/26	
Edit Cycle SME Meeting	01/15/26	
Last Day to Cancel GR Room	03/06/26	
Content Clickthrough in Room A	03/23/26	
Content Clickthrough in Room B	03/23/26	
Edit Cycle Handoff & Index Finalization	04/06/26	
SME Update Training (Led by FunCon)	TBD	Waiting on SME availability
Print Deadline	4/6/26	
OD PDC Edits Live - DLR	4/21/26	
OD PDC Edits Live - WDW	5/6/26	
MD PDC Edits Live - WDW	5/19-21/26	
Workshop Kickoff Meeting	04/06/26	
Send to BA for Approvals*	6/1/26	1 week - BA + 2 weeks - Legal <i>Can start Workshop dev during this time</i>
BA + Legal Final Approvals Due*	6/22/26	
Workshop Handoff & Index Finalization	6/30/26	
SME Update Training (Led by FunCon)	TBD	Waiting on SME availability
DAEE SME HD Internal	TBD	Waiting on SME availability
HD Workshop Handoff	TBD	Waiting on Internal delivery date
Workshop Edits Live for Fulfillment	TBD	

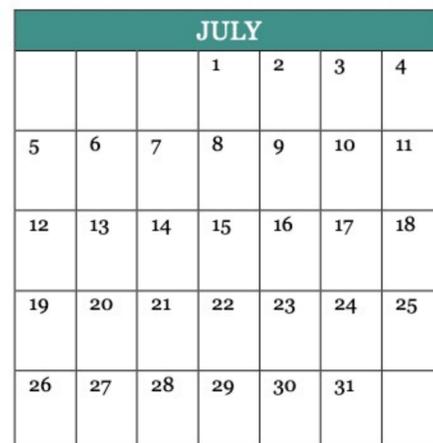
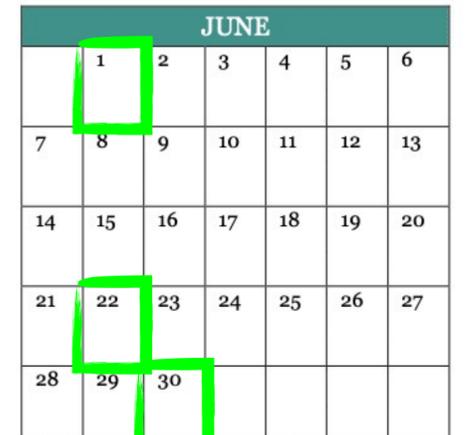
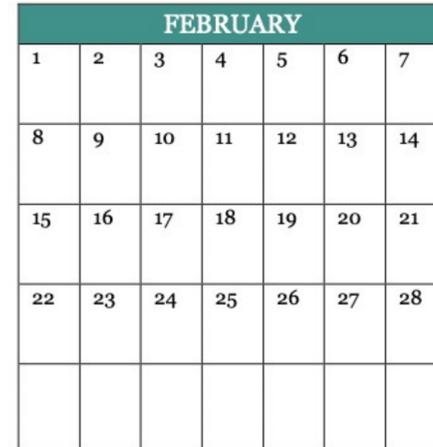
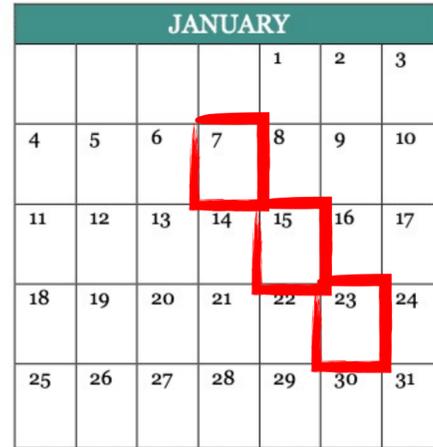
\*BA/Legal factored into timeline; may not need depending on development of content.

Jan
Feb
Mar
Apr
May
Jun
Jul

DAE  
E

## FY26 Q2 & Q3; Workshop launch in Q4

- OD PDC (MD rollover changes & feedback form requests)
- Workshops & KN Updates
- HD Workshop Development



PDC Milestone Date
  PDC Go Live

Wkshp Milestone Date
  Workshop Go Live

**A Accountable**

- Lauren

**R Responsible**

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**DALE**

**FY26 Q3 & Q4**

- OD PDC (Feedback form requests)
- MD PDC (Feedback form requests)
- Workshops & KN development

Jun

Jul

Aug

Sept

Event	Date(s)	Comments
Final Date for Feedback	5/18/26	
FunCon Kickoff Meeting	06/08/26	
FunCon & Chris Review Meeting	06/16/26	
Edit Cycle SME Meeting	06/19/26	
Send to BA for Approvals*	7/20/26	1 week - BA + 2 weeks - Legal Can start Workshop dev during this time
BA Final Approvals Due*	8/10/26	
Last Day to Cancel GR Room Reservation	8/10/26	
Content Clickthrough in Room A	8/24/26	Need to reschedule w/Ben
Content Clickthrough in Room B	8/24/26	Need to reschedule w/Ben
Edit Cycle Handoff & Index Finalization	9/1/26	
SME Update Training (Led by FunCon)	TBD	Waiting on SME availability
Print Deadline	9/1/26	
<i>OD PDC Edits Live - DLR</i>	<i>TBD - FY27 Course</i>	
<i>MD PDC Edits Live - WDW</i>	<i>9/15-17/26</i>	
<i>OD PDC Edits Live - WDW</i>	<i>9/24/26</i>	
Workshop Kickoff Meeting	Week of 8/17	
Send to BA for Approvals*	8/31/26	1 week - BA 2 weeks - Legal
BA Final Approvals Due*	9/21/26	
Workshop Handoff & Index Finalization	9/29/26	
SME Update Training (Led by FunCon)		Waiting on SME availability
<i>Workshop Edits Live for Fulfillment</i>	<i>10/19/26</i>	

**JUNE**

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**JULY**

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**AUGUST**

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**SEPTEMBER**

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**OCTOBER**

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18	19	20	21	22	23	24
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  PDC Milestone Date       PDC Go Live  
  Wkshp Milestone Date       Workshop Go Live

\*BA/Legal factored into timeline; may not need depending on development of content.

**Accountable**

- Lauren

**Responsible**

- Kaitlyn

**Consulted**

- Polly
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# DAQS

## FY26 Q4, & FY27 Q1

- OD PDC (Feedback form requests)
- MD PDC (Feedback form requests)
- Workshops & KN development

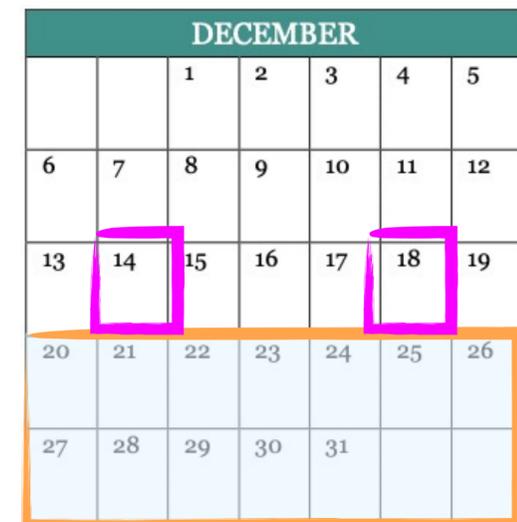
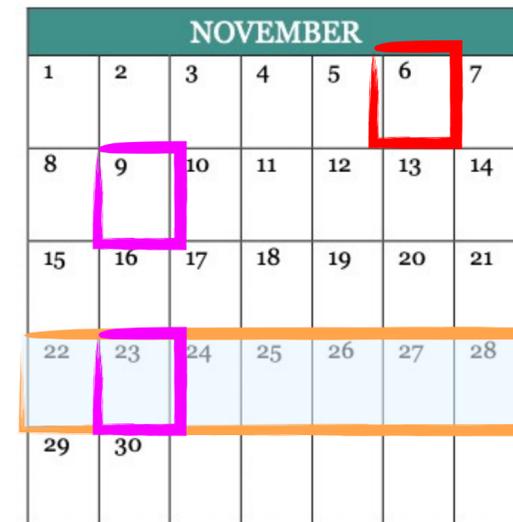
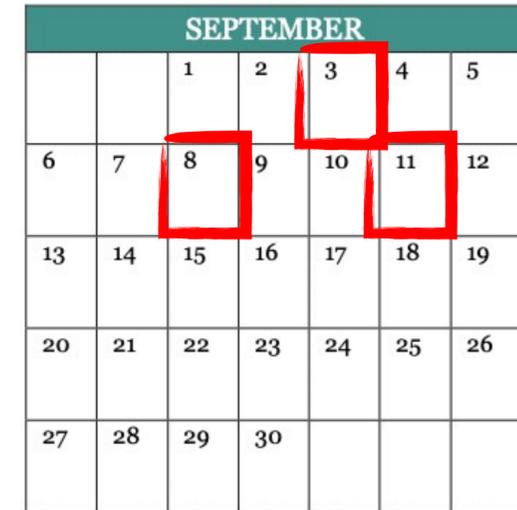
Sept

Oct

Nov

Dec

Event	Date(s)	Comments
Final Date for Feedback	8/16/26	
FunCon Kickoff Meeting	9/3/26	
FunCon & Chris Review Meeting	9/8/26	
Edit Cycle SME Meeting	9/11/26	
Send to BA for Approvals*	10/2/26	1 week - BA + 2 weeks - Legal <i>Can start Workshop dev during this time</i>
BA Final Approvals Due*	10/23/26	
Last Day to Cancel GR Room Reservation	TBD	Need GR availability dates for FY27
Content Clickthrough in Room A	TBD	Need GR availability dates for FY27
Content Clickthrough in Room B	TBD	Need GR availability dates for FY27
Edit Cycle Handoff & Index Finalization	11/06/26	
SME Update Training (Led by FunCon)	TBD	Waiting on SME availability
Print Deadline	TBD - FY27 Course	
OD PDC Edits Live - DLR	TBD - FY27 Course	
OD PDC Edits Live - WDW	TBD - FY27 Course	
MD PDC Edits Live - WDW	TBD - FY27 Course	
Workshop Kickoff Meeting	11/9/26	
Send to BA for Approvals*	11/23/26	1 week - BA 2 weeks - Legal
BA Final Approvals Due*	12/14/26	
Workshop Handoff & Index Finalization	12/18/26	
SME Update Training (Led by FunCon)	TBD	Waiting on SME availability
Workshop Edits Live for Fulfillment	1/15/27	Additional time given due to holidays



  PDC Milestone Date    
   PDC Go Live    
   Holiday - Low stakeholder interaction  
  Wkshp Milestone Date    
   Workshop Go Live

\*BA/Legal factored into timeline; may not need depending on development of content.

# FY26 Proposed Media



MAR  
Photo Shoot

Cast  
Photoshoot

APR  
Video Shoot

Intentional  
Leadership

JUL  
Video Shoot

Purpose vs.  
Task

AUG  
Photo Shoot

DLR  
Photoshoot

Media	Media Type	Date	Pillar	Purpose	Plan
Cast & Leader	Photo Shoot B-Roll	Q2 - MAR	ALL	Replace hourly Cast photos; backstage shots	<ol style="list-style-type: none"> <li>1. Cast &amp; Leader w/Cast</li> <li>2. Trainers &amp; Earning My Ears</li> <li>3. Backstage - Kitchens B-Roll</li> <li>4. Backstage - Facilities B-Roll</li> </ol>
Intentional Leadership	Video Shoot	Q3 - APR <i>Go live - Sep</i>	DALE	Update video - rollover from FY25 project list	Continue edits with Joe footage <ul style="list-style-type: none"> <li>• Interview Claire Bilby</li> <li>• Interview Stephanie Young</li> <li>• Add more diverse voices to show breadth of DSE</li> <li>• Talk more about day-to-day management vs. leadership</li> </ul>
Purpose vs. Task	Video Shoot	Q4 - JUL <i>Go live - Dec</i>	DAQS	Update video - rollover from FY25 project list	Replace DRC <p>Next steps - hold a meeting to discuss potential new filming locations</p>
DLR Assets	Photo Shoot B-Roll Capture	Q4 - AUG	ALL	Update images to reflect new learning space	<ol style="list-style-type: none"> <li>1. Great Maple break shots</li> <li>2. FEJA reference shots</li> <li>3. Cast &amp; Leader w/Cast</li> <li>4. DLR Learning Space</li> <li>5. Backstage?</li> </ol> <ol style="list-style-type: none"> <li>1. Great Maple restaurant</li> <li>2. FE locations - all pillars</li> <li>3. Talent in costume</li> <li>4. DLR new Learning Space</li> <li>5. TBD</li> </ol>